



# Board of County Commissioners Agenda Request

**2Z**  
Agenda Item #

**Requested Meeting Date:** February 25, 2025

**Title of Item:** License Center Technician (Amend from two PT to one Full-time Position)

<input type="checkbox"/> REGULAR AGENDA  <input checked="" type="checkbox"/> CONSENT AGENDA	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
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<b>Submitted by:</b> Bobbie Danielson	<b>Department:</b> HR Dept.
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<b>Presenter (Name and Title):</b> Bobbie Danielson, HR Director	<b>Estimated Time Needed:</b> N/A Consent
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**Summary of Issue:**

Please remove this item from the consent agenda if additional discussion is needed. The request arose as the agenda deadline approached, and we would like to refill the position promptly.

We currently have two part-time License Tech positions (each up to 29 hours per week). As of 2/20/2025, one of these positions is vacant. The department requests to convert the remaining part-time License Tech position to full-time and eliminate the vacant part-time position. This change can be accommodated within the current budget.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Motion to authorize one full-time License Tech position moving forward instead of two part-time License Tech positions.

**Financial Impact:**

*Is there a cost associated with this request?*       Yes       No

*What is the total cost, with tax and shipping? \$* Will fit into the current budget

*Is this budgeted?*       Yes       No      *Please Explain:*